



## PURPOSE OF & GUIDELINES ON THE USE OF BRC TEAM EVENT MASTER CARDS



The purpose of the BRC Team Endurance Event Master Card is to provide a complete and continuous record of the endurance rides in which the combination of horse and rider named on the card has competed. The following guidelines on the use of the Master Card should be followed:

- The Master Card should be retained as a permanent record of all endurance rides completed by the horse and rider named on the card and should not be lost, destroyed or otherwise discarded. If lost or destroyed then duplicate cards can be obtained from the national organisers of the Team Event.
- The Master Card should be kept in the plastic wallet provided at all times except when presenting to the Ride Secretary at an endurance ride (see below).
- The first four columns of the Master Card should be completed immediately prior to travelling to an endurance ride. The first column, Rider Number, will be shown on the Information Pack sent to the rider prior to ride. The second and third columns, Venue and Date, are the name of the ride and the date held respectively. The fourth column, Class & Distance, is the distance of the class entered in kilometres followed by the initials "CR" (for Competitive Ride).
- The Master Card is double-sided, therefore accommodating 25 ride results before a continuation Master Card will be required.
- The Master Card, with the first four columns duly completed, should be taken out of its plastic wallet and surrendered to the Ride Secretary when declaring.
- If the Master Card is forgotten, a deposit of £25 plus a £5 non-returnable administration fee will be payable. The Master Card must then be forwarded to the relevant ride official with an SAE as soon as possible after the ride for completion of the ride details and return of the deposit.
- On completion of the ride, the Master Card will be returned to the rider with the last three columns completed by a ride official together with a copy of the Vet Sheet for the ride.
- The Vet Sheets for all rides entered should be retained alongside the Master Card and be available for inspection by a ride official or Chief Veterinary Surgeon at a ride at any time.
- The Master Card should not be altered in any way except by a ride official or by the national organisers of the BRC Team Endurance Event.
- If the original Mastercard is lost or damaged beyond use, then a duplicate can be obtained from the national organisers of the BRC Team Endurance Event, forwarding an SAE and a cheque for £5 made payable to "Endurance GB".
- Continuation Master Cards can be obtained from the national organisers free of charge by returning the full Master Card and enclosing an SAE.

If you have any questions about the purpose or use of Master Cards then please do not hesitate to contact the national organisers (see "Contact Us" on the website: [www.rcteamevent.endurancegb.co.uk](http://www.rcteamevent.endurancegb.co.uk)).